

## NEWS RELEASE – AT-RISK SPONSORS

\_\_\_\_\_ announces participation in the USDA Child and Adult Care Food Program administered by the Kentucky Department of Education.

Meals will be served at no separate charge to participants at the center and are provided without regard to race, color, national origin, sex, age or disability. "In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (in Spanish). USDA is an equal opportunity provider and employer."

If you have questions regarding the Program, please contact \_\_\_\_\_ (sponsor contact person) at \_\_\_\_\_ (phone number).

**Participating Center** \_\_\_\_\_ **Address** \_\_\_\_\_

**Income Guidelines for Free Meals Effective  
July 1, 2015-June 30, 2016**

Free Meals	
Monthly	Yearly
\$1,276	\$15,301
\$1,726	\$20,709
\$2,177	\$26,117
\$2,628	\$31,525
\$3,078	\$36,933
\$3,529	\$42,341
\$3,980	\$47,749
\$4,430	\$53,157
+\$451	+\$5,408

1. Record name of **public information media** to which news release was sent, and date submitted:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

2. Record name of **minority/grassroots organization** to which news release was sent, and date:

Name: \_\_\_\_\_ Date: \_\_\_\_\_